



**COPPER VALLEY COMMUNITY SERVICES DISTRICT**

Physical-1000 Saddle Creek Drive  
Copperopolis, CA 95228  
Mailing-PO Box 5158, Sonora CA 95370  
(209) 785-0100 – coppervalleycsd.org

**DIRECTORS**

Roger Golden, President  
Bob Vezina, Vice President  
Kenneth Albertson  
Rebecca Coleman  
Darlene DeBaldo

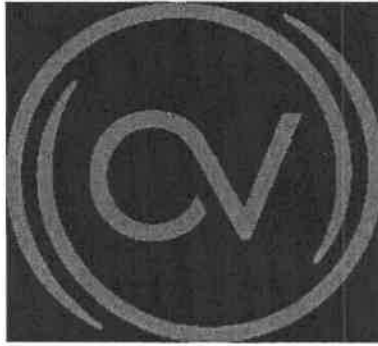
**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

SEPTEMBER 17, 2024, 2:00 PM

LOCATION: COPPER VALLEY SPORTS CENTER

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA**
  
5. **PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda
  
6. **CONSENT CALENDAR**  
Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.
  - a) Review of monthly financial report, approval of bills and claims for the month of August
  - b) Approval of the minutes from the Regular Board Meeting held August 20, 2024.
  
7. **DISCUSSION AND ACTION ITEMS**  
The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.
  - a) Update on the Sidewalk Rehabilitation Project 2023-003
  - b) Update on speed limit communication to the community
  - c) Adoption of a Resolution Approving District Sponsorship of a 457 Deferred Comp Retirement Plan
  
8. **STAFF AND DIRECTOR REPORTS**  
Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.
  - a) General Managers Report
  - b) Site Managers Report
  
9. **ADJOURNMENT**  
Agenda Materials: May be viewed on the bulletin boards outside the Copper Valley Pro Shop, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCS District Clerk at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



Copper Valley Community Services District  
Treasurer's Report

August 31, 2024

**Copper Valley Community Services District  
Treasurer's Report  
August 2024**

**Statement of Cash Flows**

For the 2 Months Ending August 31, 2024

	Umpqua Bank Checking	Calaveras Co Fund 2188	LAIF	CA Class Savings	YTD Total
<b>Net Income</b>	<b>(109,278)</b>	<b>(75,268)</b>	<b>1,260</b>	<b>12,740</b>	<b>(170,547)</b>
<b>OPERATING ACTIVITIES</b>					
Adjustments to reconcile Net Income to Net Cash used in Operations:					
1200 Accounts Receivable	-				-
2000 Accounts Payable	(37,512)				(37,512)
2050 Umpqua CSDA Visa	(3,310)				(3,310)
2100 Payroll Taxes Payable	(343)				(343)
2150 Accrued Payroll	(3,402)				(3,402)
2200 Sales Tax Payable	-				-
<b>Net cash used in operating activities</b>	<b>(153,845)</b>	<b>(75,268)</b>	<b>1,260</b>	<b>12,740</b>	<b>(215,114)</b>
<b>Bank Transfers In/Out</b>	<b>150,000</b>			<b>(150,000)</b>	
<b>Net cash decrease for period</b>	<b>(3,845)</b>	<b>(75,268)</b>	<b>1,260</b>	<b>(137,260)</b>	<b>(215,114)</b>
<b>Cash at beginning of period (7/1/2024)</b>	<b>132,155</b>	<b>74,929</b>	<b>111,668</b>	<b>1,497,100</b>	<b>1,815,852</b>
<b>Cash at end of period</b>	<b>128,309</b>	<b>(339)</b>	<b>112,928</b>	<b>1,359,839</b>	<b>1,600,738</b>

**Copper Valley Community Services District  
Treasurer's Report  
August 2024**

**Cash Flow Projection**

		FY 24-25									
		Aug-2024	Sep-2024	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	
<b>REGULAR CHECKING</b>											
<b>Beginning Checking Account Balance</b>	\$	248,976	\$ 128,309	\$ 203,289	\$ 179,341	\$ 254,321	\$ 179,301	\$ 254,281	\$ 1,019,405	\$ 944,385	
<b>Deposits</b>											
Assessments	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 840,144	\$ -	\$ -	
Other Income	\$	300									
Voided Checks	\$	-									
Transfers	\$	-	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	
<b>Disbursements</b>											
Paychecks	\$	41,065	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	
Payroll Taxes	\$	14,863	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Checks Written											
Other Operating & Admin Costs	\$	31,798	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	
Health and Dental Insurance	\$	5,158	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	
Property Liability Insurance	\$	-	\$ -								
Workers Comp Insurance	\$	-	\$ -								
Lease payments	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$	-	<i>( Budget for this period is unknown at this time)</i>								
Projects Costs											
Series A (2018 project refinance)	\$	-	\$ -	\$ 41,071	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,071	
Series B (Phase 2 Road Imprpv.)	\$	-	\$ -	\$ 57,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,857	
Credit Card Payments	\$	26,853	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	
ACS Debits - (Utilities, Lease Pymts,P/R processing)	\$	1,230	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	
<b>Total Disbursements</b>	\$	120,967	\$ 75,020	\$ 173,948	\$ 75,020	\$ 75,020	\$ 75,020	\$ 75,020	\$ 75,020	\$ 173,948	
<b>Ending Checking Account Balance</b>	\$	128,309	\$ 203,289	\$ 179,341	\$ 254,321	\$ 179,301	\$ 254,281	\$ 1,019,405	\$ 944,385	\$ 770,437	
check	\$	-									
Check	\$	-									

**NOTE:** This cash flow projection uses estimates of outlays using information available at the time of preparation

COPPER VALLEY COMMUNITY SERVICES DISTRICT  
**FY 2024-25 MONTHLY BUDGET REPORT ANALYSIS**  
*August 2024*

		ACTUALS			BUDGET		
		Last Year July - Aug	This Year July - Aug	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
<b>EXPENDITURES</b>							
<b>SERVICES AND SUPPLIES</b>							
<b>ADMINISTRATION</b>							
OE01	Audit Expense	\$ -	\$ -	\$ -	\$ 11,100	\$ 11,100	100%
OE02	Finance Expenses	\$ 179	\$ 126	\$ (53)	\$ 900	\$ 774	86%
OE02-1	Parcel Tax Implementation	\$ -	\$ -	\$ -	\$ 6,300	\$ 6,300	100%
OE03	Advertising	\$ 171	\$ -	\$ (171)	\$ 1,600	\$ 1,600	100%
OE04	Legal Expenses	\$ 3,145	\$ 11	\$ (3,134)	\$ 6,300	\$ 6,289	100%
OE06	Insurance (Property Loss/Liability)	\$ 15,340	\$ -	\$ (15,340)	\$ 21,000	\$ 21,000	100%
OE07	Miscellaneous/Contingency	\$ 169	\$ 1,697	\$ 1,528	\$ 9,000	\$ 7,303	81%
OE08	Professional Development (Travel/Training)	\$ 3,308	\$ 200	\$ (3,108)	\$ 15,000	\$ 14,800	99%
OE09	Dues, Certifications & Subscriptions	\$ 500	\$ 1,469	\$ 969	\$ 9,700	\$ 8,231	85%
OE10	Uniform Expenses	\$ 2,419	\$ 3,862	\$ 1,442	\$ 14,400	\$ 10,538	73%
OE11	Electric Power/Water/Sewer	\$ 30,867	\$ 22,953	\$ (7,914)	\$ 95,700	\$ 72,747	76%
OE12	Telephone/Internet Service	\$ 2,655	\$ 1,166	\$ (1,490)	\$ 9,300	\$ 8,134	87%
OE14	Office Supplies/Postage	\$ 3,560	\$ 3,480	\$ (80)	\$ 15,600	\$ 12,120	78%
OE15	Office Equipment Repair/Replacement	\$ -	\$ 141	\$ 141	\$ 7,000	\$ 6,859	98%
OE15-1	Office Equipment Lease	\$ 711	\$ 260	\$ (451)	\$ 2,900	\$ 2,640	91%
OE26	County Fees/LAFCO	\$ 2,971	\$ 849	\$ (2,122)	\$ 7,800	\$ 6,951	89%
OE27	Bank Charges	\$ 165	\$ 185	\$ 19	\$ 1,100	\$ 915	83%
OE29	Accounting Services	\$ 8,650	\$ 3,800	\$ (4,850)	\$ 30,100	\$ 26,300	87%
OE31	Office Lease	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
OE41	HR Consultant	\$ -	\$ 1,950	\$ 1,950	\$ 2,600	\$ 650	25%
OE42	Quail Creek Engineering	\$ 1,138	\$ -	\$ (1,138)	\$ 8,000	\$ 8,000	100%
PE03-1	Payroll Taxes - Administration	\$ 2,943	\$ 3,585	\$ 642	\$ -	\$ -	
PE06-1	Employee Wages - Administration	\$ 38,466	\$ 47,062	\$ 8,596	\$ -	\$ -	
PE03-7	Payroll Taxes - Quail Creek	\$ -	\$ -	\$ -	\$ -	\$ -	
PE06-7	Employee Wages - Quail Creek	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Total Administration</b>	\$ 117,356	\$ 92,795	\$ (24,561)	\$ 277,400	\$ 235,252	85%
<b>COMMON AREAS</b>							
OE16	Gate Maintenance & Opener Purchase	\$ 1,951	\$ 5,732	\$ 3,781	\$ 15,000	\$ 9,268	62%
OE17	Streets/Sidewalks/Lighting Maint & Repair	\$ 1,543	\$ 2,200	\$ 657	\$ 29,700	\$ 27,500	93%
PE03-5	Payroll Taxes - Streets	\$ -	\$ -	\$ -	\$ -	\$ -	
PE06 -5	Employee Wages - Streets	\$ -	\$ -	\$ -	\$ -	\$ -	
OE18-1	Landscape Supplies & Repairs	\$ 9,717	\$ 11,787	\$ 2,069	\$ 50,000	\$ 38,213	76%
OE18-3	Landscape Equipment Gas & Oil	\$ 1,982	\$ 739	\$ (1,243)	\$ 8,600	\$ 7,861	91%
OE18-4	Landscape Equipment Repair/Replacement	\$ 35,966	\$ 1,407	\$ (34,559)	\$ 56,700	\$ 55,293	98%
PE03-2	Payroll Taxes - Common Areas	\$ 3,631	\$ 3,927	\$ 296	\$ -	\$ -	
PE06 -2	Employee Wages - Common Areas	\$ 46,928	\$ 51,333	\$ 4,405	\$ -	\$ -	
	<b>Total Common Areas</b>	\$ 101,718	\$ 77,125	\$ (24,593)	\$ 160,000	\$ 138,135	86%
<b>MOSQUITO ABATEMENT</b>							
OE22-1	Mosquito Control Products	\$ 306	\$ -	\$ (306)	\$ 25,000	\$ 25,000	100%
OE22-2	Mosquito Abatement Monitoring & Testing	\$ 944	\$ 801	\$ (143)	\$ 6,000	\$ 5,199	87%

COPPER VALLEY COMMUNITY SERVICES DISTRICT  
**FY 2024-25 MONTHLY BUDGET REPORT ANALYSIS**  
*August 2024*

		ACTUALS			BUDGET		
		Last Year July - Aug	This Year July - Aug	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
<b>EXPENDITURES</b>							
OE22-3	Mosquito Abatement Vehicles Gas & Oil	\$ 4,891	\$ 3,387	\$ (1,504)	\$ 18,800	\$ 15,414	82%
OE22-4	Mosquito Abatement Equipment Maintenance	\$ 1,727	\$ 209	\$ (1,518)	\$ 25,500	\$ 25,291	99%
PE03-4	Payroll Taxes - Mosquito Abatement	\$ 332	\$ 96	\$ (237)			
PE06-4	Employee Wages - Mosquito Abatement	\$ 4,346	\$ 1,249	\$ (3,097)			
PE03-6	Payroll Taxes - Wetlands	\$ -	\$ -	\$ -			
PE06-6	Employee Wages - Wetlands	\$ -	\$ -	\$ -			
	<b>Total Mosquito Abatement</b>	\$ 12,546	\$ 5,742	\$ (6,804)	\$ 75,300	\$ 70,903	94%
	<i>Less: Distributed Payroll to Service Areas</i>	\$ (96,646)	\$ (107,253)	\$ (10,606)			
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$ 134,974	\$ 68,410	\$ (66,564)	\$ 512,700	\$ 444,290	87%
<b>PERSONNEL COSTS</b>							
PE01	Worker Compensation Insurance	\$ -	\$ -	\$ -	\$ 14,000	\$ 14,000	100%
PE02	Health Insurance	\$ 9,085	\$ 10,311	\$ 1,226	\$ 69,200	\$ 58,889	85%
PE03	Payroll Taxes	\$ 8,708	\$ 7,608	\$ (1,101)	\$ 47,700	\$ 40,092	84%
PE04	Processing Fees	\$ 278	\$ 318	\$ 40	\$ 2,300	\$ 1,982	86%
PE05	Directors Stipend	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
	Retirement			\$ -	\$ 6,000		0%
PE06	Employee Wages	\$ 111,748	\$ 99,645	\$ (12,103)	\$ 596,800	\$ 497,155	83%
	<b>TOTAL PERSONNEL COSTS</b>	\$ 129,819	\$ 117,881	\$ (11,937)	\$ 742,000	\$ 618,119	83%
<b>EQUIPMENT OUTLAY</b>							
CO04	Water Truck Transmission	\$ 5,090	\$ -	\$ (5,090)	\$ -	\$ -	#DIV/0!
CO04	New Turf Mower	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CO10	Cart Replace - Honda Pioneer W/ Cab	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	100%
	<b>TOTAL EQUIPMENT OUTLAY</b>	\$ 5,090	\$ -	\$ (5,090)	\$ 30,000	\$ 30,000	100%
<b>CAPITAL OUTLAY/STUDIES/ASSESEMENTS</b>							
OE53-2	Landscape Design	\$ 18,462	\$ -	\$ (18,462)	\$ -	\$ -	#DIV/0!
OE53-1	Landscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-4	Road Improvement (1)	\$ -	\$ -	\$ -	\$ 121,576	\$ 121,576	100%
OE51-1	Road Project Assessment & Design	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
OE54-3	Office Building Renovation	\$ 96	\$ -	\$ (96)	\$ 15,000	\$ 15,000	100%
TBD	Gatehouse Renovations				\$ 9,500		
TBD	Flooring for Gatehouse				\$ 15,000		
TBD	Seeder and Spreader				\$ 5,000		
OE54-4	Security	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TBD	General Engineering			\$ -	\$ 5,000		0%
TBD	Gate Gontroller Replace and Security Upgrade			\$ -	\$ -		#DIV/0!
OE54-5	Sidewalk Replacement	\$ -	\$ -	\$ -	\$ 375,999	\$ 375,999	100%
TBD	Mosquito Abatement Cargo Container	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	<b>TOTAL STUDIES &amp; ASSESSMENTS</b>	\$ 18,558	\$ -	\$ (18,558)	\$ 557,075	\$ 146,576	26%
<b>DEBT SERVICE</b>							
OE20	John Deere Financing	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

COPPER VALLEY COMMUNITY SERVICES DISTRICT  
**FY 2024-25 MONTHLY BUDGET REPORT ANALYSIS**  
*August 2024*

		ACTUALS			BUDGET		
		Last Year July - Aug	This Year July - Aug	Variance Incl/ (Decr)	<i>This year's BUDGET</i>	\$ Budget Remaining	% Budget Remaining
<b>EXPENDITURES</b>							
OE21	John Deere Financing	\$ 2,103	\$ -	\$ (2,103)	\$ -		#DIV/0!
OE20-01	Interest Expense	\$ -	\$ -	\$ -			#DIV/0!
OE20-3	Series 2018 Installment Sale	\$ -	\$ -	\$ -			#DIV/0!
OE20-4	Phase 1 Road Improvements	\$ -	\$ -	\$ -	\$ 81,722	\$ 81,722	100%
OE20-5	Phase 2 Road Improvements	\$ -	\$ -	\$ -	\$ 115,160	\$ 115,160	100%
<b>TOTAL DEBT SERVICE</b>		<b>\$ 2,103</b>	<b>\$ -</b>	<b>\$ (2,103)</b>	<b>\$ 196,882</b>	<b>\$ 196,882</b>	<b>100%</b>
<b>TOTAL EXPENSES</b>		<b>\$ 290,543</b>	<b>\$ 186,291</b>	<b>\$ (104,252)</b>	<b>\$ 2,038,657</b>	<b>\$ 1,435,867</b>	<b>70%</b>

<b>PAYMENTS AND ASSESSMENTS RECEIVED</b>									
<u>Assessment Income</u>									
	Pymt No. 3: (5%) Aug 2023 (FY22)	\$ -	\$ -	\$ -	\$ 76,377	\$ 76,377			
	Pymt No. 1: (55%) Feb 2024 (FY23)	\$ -	\$ -	\$ -	\$ 840,144	\$ 840,144			
	Pymt No. 2: (40%) May 2024 (FY23)	\$ -	\$ -	\$ -	\$ 611,014	\$ 611,014			
	<b>Total Assessment Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,527,535</b>	<b>\$ 1,527,535</b>			
<u>Reimbursement Income</u>									
	<b>Total Reimbursement Income</b>			\$ -	\$ -	\$ -			
<u>Other Income</u>									
IN03	Weed Abatement	\$ 2,100	\$ 850	\$ (1,250)	\$ 2,700	\$ 1,850			69%
IN05	Investment Interest	\$ 12,724	\$ 14,000	\$ 1,276	\$ 66,600	\$ 52,600			79%
IN06	Interest - County	\$ -	\$ -	\$ -	\$ 400	\$ 400			100%
IN30	Exp Reimbursement Income	\$ -	\$ 390	\$ 390	\$ 11,000	\$ 10,610			96%
IN41	Gate Opener Income	\$ 55	\$ 505	\$ 450	\$ 2,900	\$ 2,395			83%
IN59	Rebates	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400			100%
IN70	Quail Creek Deposits	\$ -	\$ -	\$ -	\$ -	\$ -			#DIV/0!
	<b>Total Other Income</b>	<b>\$ 14,879</b>	<b>\$ 15,745</b>	<b>\$ 866</b>	<b>\$ -</b>	<b>\$ (15,745)</b>			
<b>TOTAL PAYMENTS &amp; ASSESSMENTS</b>		<b>\$ 14,879</b>	<b>\$ 15,745</b>	<b>\$ 866</b>	<b>\$ 1,613,535</b>	<b>\$ 1,582,046</b>			
<b>Net Income</b>		<b>\$ (275,665)</b>	<b>\$ (170,547)</b>	<b>\$ 105,118</b>	<b>\$ (425,122)</b>	<b>\$ (254,575)</b>			
<u>Other Financing Sources &amp; Uses</u>									
	<b>Budget Balance</b>		<b>\$ (170,547)</b>		<b>\$ -</b>	<b>\$ -</b>			

# Copper Valley Community Services District

## Balance Sheet

As of August 31, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	128,309
1020 Cash - Fund 2188	-339
1040 Local Agency Investment Fund (LAIF)	112,928
1090 CA Class Savings	1,359,839
<b>Total Bank Accounts</b>	<b>\$1,600,738</b>
<b>Total Current Assets</b>	<b>\$1,600,738</b>
Fixed Assets	
1500 Capital Assets	
1501 Equipment	531,242
1503 Roads	4,377,023
1504 Easements	10,344,000
1505 Buildings	145,569
<b>Total 1500 Capital Assets</b>	<b>15,397,834</b>
1600 Accumulated Depreciation	
1601 Equipment	-402,791
1603 Roads	-1,254,845
1605 Buildings	-36,504
<b>Total 1600 Accumulated Depreciation</b>	<b>-1,694,140</b>
<b>Total Fixed Assets</b>	<b>\$13,703,694</b>
Other Assets	
1700 Receivable Other	139
1705 Amount Provided For LTD	982,761
<b>Total Other Assets</b>	<b>\$982,900</b>
<b>TOTAL ASSETS</b>	<b>\$16,287,332</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	7,513
<b>Total Accounts Payable</b>	<b>\$7,513</b>
Credit Cards	
2050 Umpqua CSDA Visa	3,491
<b>Total Credit Cards</b>	<b>\$3,491</b>
Other Current Liabilities	
2100 Payroll Taxes Payable	1,640
2150 Accrued Payroll	21,483
2200 Sales Tax Payable	0



# Copper Valley Community Services District

## Balance Sheet

As of August 31, 2024

	TOTAL
<b>Total Other Current Liabilities</b>	<b>\$23,122</b>
<b>Total Current Liabilities</b>	<b>\$34,125</b>
Long-Term Liabilities	
2500 Lease Payable - John Deere	19,049
2600 Series 2018 Installment Sale A	454,562
2601 Series 2018 Installment Sale B	1,251,567
<b>Total Long-Term Liabilities</b>	<b>\$1,725,178</b>
<b>Total Liabilities</b>	<b>\$1,759,303</b>
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	947,241
3905 Net Investment in Capital Assets	1,552,539
Net Income	-170,547
<b>Total Equity</b>	<b>\$14,528,028</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$16,287,332</b>

Copper Valley Community Services District

1000 Umpqua Bank Checking, Period Ending 08/31/2024

RECONCILIATION REPORT

Reconciled on: 09/10/2024

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	249,191.16
Checks and payments cleared (43).....	-99,699.72
Deposits and other credits cleared (3).....	300.00
Statement ending balance.....	<u>149,791.44</u>
Uncleared transactions as of 08/31/2024.....	-21,482.42
Register balance as of 08/31/2024.....	<u>128,309.02</u>

Details

Checks and payments cleared (43)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/18/2024	Bill Payment	3272	Saddle Creek 2	-215.48
08/05/2024	Check	dm	PATRICK WADDELL	-1,841.64
08/05/2024	Check	dm	NICHOLAS B PATRICK	-2,032.13
08/05/2024	Check	dm	MATTHEW MOTTER	-1,839.01
08/05/2024	Check	dm	Ralph M. McGeorge	-2,798.62
08/05/2024	Check	dm	Mitchell McDonald	-1,773.00
08/05/2024	Check	dm	NICOLE D MC CUTCHEN	-2,780.03
08/05/2024	Check	dm	CHRIS JACOBS	-2,044.05
08/05/2024	Check	dm	Gregory Hebard	-2,755.18
08/05/2024	Check	dm	ExpertPay	-167.24
08/05/2024	Check	dm	NICOLE D MC CUTCHEN	-300.00
08/05/2024	Check	dm	BEAM	-376.13
08/05/2024	Check	dm	Gregory Hebard	-400.00
08/05/2024	Check	dm	PETER J KAMPA	-2,619.16
08/06/2024	Check	2572	PATRICK WADDELL	-1,121.00
08/08/2024	Check	dm	CA EDD	-1,272.82
08/09/2024	Check	dm	IRS	-6,699.49
08/19/2024	Check	dm	Intuit Full Service Payroll	-166.00
08/20/2024	Check	dm	Mitchell McDonald	-1,638.64
08/20/2024	Bill Payment	3293	Lone Pine Tree Service	-2,200.00
08/20/2024	Bill Payment	3294	Warmerdam CPA Group	-1,900.00
08/20/2024	Check	dm	NICHOLAS B PATRICK	-1,878.60
08/20/2024	Check	2573	MATTHEW MOTTER	-1,413.49
08/20/2024	Check	dm	Ralph M. McGeorge	-2,798.61
08/20/2024	Check	dm	NICOLE D MC CUTCHEN	-3,076.76
08/20/2024	Check	dm	PETER J KAMPA	-2,619.16
08/20/2024	Check	dm	CHRIS JACOBS	-1,880.48
08/20/2024	Check	dm	Gregory Hebard	-2,755.19
08/20/2024	Check	dm	NICOLE D MC CUTCHEN	-300.00
08/20/2024	Check	dm	Gregory Hebard	-400.00
08/20/2024	Check	dm	ExpertPay	-167.24
08/20/2024	Check	dm	Maintenance Fee	-92.64
08/20/2024	Bill Payment	3288	Benchmark Engineering	-3,380.00
08/20/2024	Bill Payment	3289	USBank Equipment Finance	-325.16
08/20/2024	Bill Payment	3290	VALLEY ENTRY SYSTEMS, I...	-325.00
08/20/2024	Bill Payment	3291	Hunt & Sons, Inc.	-2,185.45
08/22/2024	Check	dm	CA EDD	-1,198.71
08/23/2024	Check	dm	IRS	-5,692.06
08/26/2024	Check	dm	Anthem Inc	-4,589.79
08/26/2024	Check	dm	Umpqua Bank Commerical CC	-10,776.50
08/27/2024	Check	dm	PG&E - 7193	-637.06
08/28/2024	Check	dm	Umpqua Bank Commerical CC	-16,076.20

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/30/2024	Check	dm	Employer Driven Insurance S...	-192.00
<b>Total</b>				<b>-99,699.72</b>

## Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2024	Deposit		Grace Heron	100.00
08/07/2024	Deposit		Alex & Carlene Yao	100.00
08/28/2024	Deposit			100.00
<b>Total</b>				<b>300.00</b>

**Additional Information**

Uncleared checks and payments as of 08/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/20/2024	Bill Payment	3292	Saddle Creek 2	-326.16
08/26/2024	Bill Payment	3296	The Golf Club at Copper Valley	-20,088.86
08/26/2024	Bill Payment	3295	The Golf Club at Copper Valley	-1,067.40
<b>Total</b>				<b>-21,482.42</b>

# Copper Valley Community Services District

## Transaction Report

August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Umpqua Bank Checking</b>					
Beginning Balance					
08/05/2024	Check	dm	Ralph M. McGeorge	Pay Period: 7/16/24 - 7/31/24	-2,799
08/05/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 7/16/24 - 7/31/24	-2,780
08/05/2024	Check	dm	Gregory Hebard	Pay Period: 7/16/24 - 7/31/24	-2,755
08/05/2024	Check	dm	PETER J KAMPA	Pay Period: 7/16/24 - 7/31/24	-2,619
08/05/2024	Check	dm	CHRIS JACOBS	Pay Period: 7/16/24 - 7/31/24	-2,044
08/05/2024	Check	dm	NICHOLAS B PATRICK	Pay Period: 7/16/24 - 7/31/24	-2,032
08/05/2024	Check	dm	PATRICK WADDELL	Pay Period: 7/16/24 - 7/31/24	-1,842
08/05/2024	Check	dm	MATTHEW MOTTER	Pay Period: 7/16/24 - 7/31/24	-1,839
08/05/2024	Check	dm	Mitchell McDonald	Pay Period: 7/16/24 - 7/31/24	-1,773
08/05/2024	Check	dm	Gregory Hebard	Pay Period: 7/16/24 - 7/31/24	-400
08/05/2024	Check	dm	BEAM	Dental Insurance	-376
08/05/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 7/16/24 - 7/31/24	-300
08/05/2024	Check	dm	ExpertPay		-167
08/05/2024	Deposit		Grace Heron		100
08/06/2024	Check	2572	PATRICK WADDELL	Pay Period: 8/1/24 - 8/15/24 Final Check	-1,121
08/07/2024	Deposit		Alex & Carlene Yao		100
08/08/2024	Check	dm	CA EDD		-1,273
08/09/2024	Check	dm	IRS		-6,699
08/19/2024	Check	dm	Intuit Full Service Payroll		-166
08/20/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 8/1/24 - 8/15/24	-3,077
08/20/2024	Check	dm	Ralph M. McGeorge	Pay Period: 8/1/24 - 8/15/24	-2,799
08/20/2024	Check	dm	Gregory Hebard	Pay Period: 8/1/24 - 8/15/24	-2,755
08/20/2024	Check	dm	PETER J KAMPA	Pay Period: 8/1/24 - 8/15/24	-2,619
08/20/2024	Check	dm	CHRIS JACOBS	Pay Period: 8/1/24 - 8/15/24	-1,880
08/20/2024	Check	dm	NICHOLAS B PATRICK	Pay Period: 8/1/24 - 8/15/24	-1,879
08/20/2024	Check	dm	Mitchell McDonald	Pay Period: 8/1/24 - 8/15/24	-1,639
08/20/2024	Check	2573	MATTHEW MOTTER	Pay Period: 8/1/24 - 8/15/24 Final Check	-1,413
08/20/2024	Check	dm	Gregory Hebard	Pay Period: 8/1/24 - 8/15/24	-400
08/20/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 8/1/24 - 8/15/24	-300
08/20/2024	Check	dm	ExpertPay		-167
08/20/2024	Check	dm	Maintenance Fee		-93
08/20/2024	Bill Payment (Check)	3292	Saddle Creek 2	Water Reimb 3/16 /24 - 5/15/24	-326
08/20/2024	Bill Payment (Check)	3288	Benchmark Engineering	Invoice #'s 13349 & 13141	-3,380
08/20/2024	Bill Payment (Check)	3293	Lone Pine Tree Service	Pine tree removal	-2,200
08/20/2024	Bill Payment (Check)	3291	Hunt & Sons, Inc.	Acct #*2656	-2,185
08/20/2024	Bill Payment (Check)	3294	Warmerdam CPA Group	Client #3665	-1,900
08/20/2024	Bill Payment (Check)	3289	USBank Equipment Finance	Invoice #'s 530787373 & 532955374	-325
08/20/2024	Bill Payment (Check)	3290	VALLEY ENTRY SYSTEMS, INC.	Invoice #45558	-325
08/22/2024	Check	dm	CA EDD		-1,199
08/23/2024	Check	dm	IRS		-5,692
08/26/2024	Check	dm	Umpqua Bank Commerical CC		-10,777
08/26/2024	Check	dm	Anthem Inc		-4,590
08/26/2024	Bill Payment (Check)	3296	The Golf Club at Copper Valley	Water bills 5/16/24 - 7/15/24	-20,089
08/26/2024	Bill Payment (Check)	3295	The Golf Club at Copper Valley	PG&E 5/8/24 - 7/8/24	-1,067
08/27/2024	Check	dm	PG&E - 7193		-637
08/28/2024	Check	dm	Umpqua Bank Commerical CC		-16,076
08/28/2024	Deposit				100
08/30/2024	Check	dm	Employer Driven Insurance Services		-192
<b>Total for Umpqua Bank Checking</b>					<b>\$ -120,667</b>
<b>TOTAL</b>					<b>\$ -120,667</b>

COPPER VALLEY COMMUNITY SERVICES DISTRICT			Quarterly Investment/Treasurer's Report					
			Government Funds					
1st Quarter Balances @ August 31, 2024								
Cash Accounts	Acct #	Statement Interest Rate	YTD Interest August	General Investment	Road Reserve	Infrastructure Reserve	Equipment Reserves	Total by Investment
Umquoia Bank Operating Account	5048		-					128,309.02
LAIF	5-001		1,259.95					112,928.37
Calaveras Fund 2188	2188		-					(339.05)
CA Class	0035	5.40%	12,739.63	1,052,684.33	83,570.06	140,517.51	83,067.47	1,359,839.37
			<b>13,999.58</b>	<b>1,052,684.33</b>	<b>83,570.06</b>	<b>140,517.51</b>	<b>83,067.47</b>	<b>1,600,737.71</b>
<b>YE June 30, 2025 YTD Interest Earned</b>		<u>August</u>	<u>\$ 13,999.58</u>					
"I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expense for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively."								
Name		Title						



**COPPER VALLEY COMMUNITY SERVICES DISTRICT**

Physical-1000 Saddle Creek Drive  
Copperopolis, CA 95228  
Mailing-PO Box 5158, Sonora CA 95370  
(209) 785-0100 – coppervalleycsd.org

**DIRECTORS**

Roger Golden, President  
Bob Vezina, Vice President  
Kenneth Albertson  
Rebecca Coleman  
Darlene DeBaldo

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

AUGUST 20, 2024, 2:00 PM

LOCATION: COPPER VALLEY SPORTS CENTER

1. **CALL TO ORDER @ 2:00pm**
2. **ROLL CALL** President Golden, Vice President Vezina, Director Albertson, Director Coleman, Director DeBaldo, General Manager Kampa, Office Manager McCutchen-Absent, Site Manager Hebard
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** None
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
  - a) Review of monthly financial report, approval of bills and claims for the month of July 18, 2024.
  - b) Approval of the minutes from the Regular Board Meeting held July 18, 2024.  
**Motion made by Director Albertson to accept the consent calendar for the month of August, second made by Vice President Vezina. Motion passes unanimously**
7. **DISCUSSION AND ACTION ITEMS**
  - a) Update on the Sidewalk Rehabilitation Project 2023-003
  - b) Discussion on The Garden bungalows at Saddle Creek, privately owned street; Quail Hollow Lane
  - c) Adoption of a Resolution approving a Professional Services Agreement for Parcel Tax Administration Services with NBS **Motion made by Director Albertson to approve the Adoption of a Resolution approving a Professional Services Agreement for Parcel Tax Administration Services with NBS, second made by Vice President Vezina. Motion passes unanimously**
  - d) Discussion and Direction to Staff Regarding the completion of a Speed Calming Analysis
  - e) Adoption of a Resolution Approving Sponsorship of a 457 Deferred Compensation Retirement Plan **Motion made by to Adoption of a Resolution Approving Sponsorship of a 457 Deferred Compensation Retirement Plan, second made by. Motion passes unanimously**
8. **STAFF AND DIRECTOR REPORTS**
  - a) General Managers Report
  - b) Site Managers Report
9. **ADJOURNMENT @3:26pm**



## **BOARD MEETING AGENDA SUBMITTAL**

TO: CVCS Board of Directors  
FROM: Peter Kampa, General Manager  
DATE: September 17, 2024  
SUBJECT: Item 7a) Update on the Sidewalk Rehabilitation project 2023-003

---

**RECOMMENDED ACTION:**

This is an update only, no action required.

**BACKGROUND:**

Please see the attached memo from our project engineer.



**MEETING NOTES**

DATE: 2024-09-10

ATTENDEES: CVCS D – Ralph McGeorge, Greg Hebard; BME - Matthew Rodgers; R Sutton - Chris.

PROJECT: Sidewalk Rehabilitation 23-003

JOB NO.: 254104

---

**THE FOLLOWING CONSTITUTES OUR UNDERSTANDING OF THE ITEMS DISCUSSED AND THE CONCLUSIONS REACHED. IF THERE ARE ANY ADDITIONS OR CORRECTIONS, PLEASE CONTACT US.**

**Current Status:**

- › Everything demolished and all forms in place on Saddle Creek.
- › The concrete walks along Saddle Creek have nearly been completed.
- › Pouring today 9/10/2024 – 1 or 2 concrete trucks should finish up Saddle Creek
- › Finalization is dependent on the concrete supply
- › If they cannot finish Saddle Creek this week, they will start the demolition and forming for Rock Ridge
- › Ramps are currently scheduled after sidewalk pouring, before crack sealing
- › Ralph pushing to get ramps started before moving off Saddle Creek
- › Expansion joints can be eliminated to allow conformity with the rest of the sidewalks





## **BOARD MEETING AGENDA SUBMITTAL**

TO: CVCSD Board of Directors  
FROM: Peter Kampa, General Manager  
DATE: August 20, 2024  
SUBJECT: Item 7b) Update on speed limit communication to the community

---

### **RECOMMENDED ACTION:**

This is an update only and no action is required.

### **BACKGROUND:**

Pursuant to the Board direction at our August 2024 board meeting, on 8/31/2024 we sent out an Urgent Community Notice: Speeding Concerns in Copper Valley. We had 73% of residents open the email, and we had responses through email from some residents, which are attached.



Copper Valley CSD <coppervalleycsd@gmail.com>

---

**Re: Urgent Community Notice: Speeding Concerns in Copper Valley**

1 message

---

**lboitano@aol.com** <lboitano@aol.com>  
To: coppervalleycsd@gmail.com

Sat, Aug 31, 2024 at 12:02 PM

It should include here along Oak Creek too. Especially for workers early in the morning starting at 5 AM!!

Thanks for doing this. It is long in coming and needed!

Keep a Smile!

Linda Boitano

[Sent from the all new AOL app for iOS](#)

On Saturday, August 31, 2024, 8:24 AM, Copper Valley Community Services District <coppervalleycsd@specialdistrict.org> wrote:



**\*\*Subject: Urgent Community Notice: Speeding Concerns in Copper Valley\*\***

Dear Residents of Copper Valley,



Copper Valley CSD <coppervalleycsd@gmail.com>

---

**Re: Urgent Community Notice: Speeding Concerns in Copper Valley**

1 message

---

**Sharon Burns** <sharonburnsie@yahoo.com>  
To: "coppervalleycsd@gmail.com" <coppervalleycsd@gmail.com>

Sat, Aug 31, 2024 at 11:10 AM

Thanks for your concern and this much-needed reminder.

Bob and Sharon Burns

On Saturday, August 31, 2024 at 08:25:40 AM PDT, Copper Valley Community Services District <[coppervalleycsd@specialdistrict.org](mailto:coppervalleycsd@specialdistrict.org)> wrote:



Copper Valley Community  
Services District

**\*\*Subject: Urgent Community Notice: Speeding Concerns in Copper Valley\*\***

Dear Residents of Copper Valley,

We are reaching out to you today with a matter of great importance regarding the safety of our community. Recently, there have been increasing concerns about speeding in Copper Valley, particularly along Saddle Creek Drive. We have observed this issue firsthand and have listened to the voices of our community expressing their worries.



Copper Valley CSD <coppervalleycsd@gmail.com>

---

**Re: Urgent Community Notice: Speeding Concerns in Copper Valley**

2 messages

---

**Donna Damelio** <donna@donnadamelio.com>  
To: "coppervalleycsd@gmail.com" <coppervalleycsd@gmail.com>

Sat, Aug 31, 2024 at 3:51 PM

Thank you for your reminder to observe the 25 mph speed limit in our community. My home is located on Oak Creek Drive which experiences similar speeding issues.

My request is please do not resort to speed bumps!

Donna Damelio

Cell: 650.245.8258

On Aug 31, 2024, at 8:25 AM, Copper Valley Community Services District <[coppervalleycsd@specialdistrict.org](mailto:coppervalleycsd@specialdistrict.org)> wrote:



**\*\*Subject: Urgent Community Notice: Speeding Concerns in Copper Valley\*\***

Dear Residents of Copper Valley,



Copper Valley CSD <coppervalleycsd@gmail.com>

---

**Re: Urgent Community Notice: Speeding Concerns in Copper Valley**

4 messages

---

**Benjamin Evans** <ben.evans76@yahoo.com>  
To: coppervalleycsd@gmail.com

Sat, Aug 31, 2024 at 10:37 AM

Thank you for sending out this important message to all residents of Copper Valley.

Are there plans to get this message out to others driving into our community such as delivery vehicles (USPS, FedEx, UPS, Amazon), construction site workers, landscapers and others? We have noticed drivers outside of our community drive exceedingly fast.

Thank you.  
A resident of Copper Valley

Sent from my iPhone

On Aug 31, 2024, at 8:25 AM, Copper Valley Community Services District <[coppervalleycsd@specialdistrict.org](mailto:coppervalleycsd@specialdistrict.org)> wrote:



**\*\*Subject: Urgent Community Notice: Speeding Concerns in Copper Valley\*\***

Dear Residents of Copper Valley,

General Manager

Office 209-785-0100

Copper Valley Community Services District  
1000 Saddle Creek Drive, Copperopolis, CA, 95228

We know your time is valuable and we only want to send information you are interested in. If you decide you no longer want to receive emails from us, you can [unsubscribe](#).

Powered by [Streamline](#).

---

**Copper Valley CSD** <coppervalleycsd@gmail.com>  
To: Benjamin Evans <ben.evans76@yahoo.com>

Sat, Aug 31, 2024 at 11:12 AM

Your welcome,

The gate attendant notifies all visitors of speed limits, he has also been telling service providers as well.  
So fingers crossed people slow down!

Nicole McCutchen  
Office Manager  
209.272.0957

On Aug 31, 2024, at 10:38 AM, Benjamin Evans <[ben.evans76@yahoo.com](mailto:ben.evans76@yahoo.com)> wrote:

Thank you for sending out this important message to all residents of Copper Valley.

[Quoted text hidden]

---

**Benjamin Evans** <[ben.evans76@yahoo.com](mailto:ben.evans76@yahoo.com)>  
To: Copper Valley CSD <[coppervalleycsd@gmail.com](mailto:coppervalleycsd@gmail.com)>

Sat, Aug 31, 2024 at 12:47 PM

Great, thank you!!!  
Hopefully, there is a sign at the service gate too.

Sent from my iPhone

On Aug 31, 2024, at 11:12 AM, Copper Valley CSD <[coppervalleycsd@gmail.com](mailto:coppervalleycsd@gmail.com)> wrote:

Your welcome,  
[Quoted text hidden]

---

**Copper Valley CSD** <[coppervalleycsd@gmail.com](mailto:coppervalleycsd@gmail.com)>  
To: Benjamin Evans <[ben.evans76@yahoo.com](mailto:ben.evans76@yahoo.com)>

Sat, Aug 31, 2024 at 12:52 PM

We're getting a lot of feedback from this email  
Watch for an agenda item

Nicole McCutchen  
209.272.0957

On Aug 31, 2024, at 12:47 PM, Benjamin Evans <[ben.evans76@yahoo.com](mailto:ben.evans76@yahoo.com)> wrote:

Great, thank you!!!  
[Quoted text hidden]



Copper Valley CSD <coppervalleycsd@gmail.com>

**Re: Urgent Community Notice: Speeding Concerns in Copper Valley**

2 messages

**Sheri Greenspan** <sherigreenspan@gmail.com>  
To: coppervalleycsd@gmail.com

Sat, Aug 31, 2024 at 9:16 AM

Thank you, Peter. We share your concern, will watch our speed, and will help communicate to our visitors as well.

I have a question about speeding on Hawk Ridge. A deer was killed a couple of weeks ago and its fawn also died. There are thatches and a couple of seasonal stream crossings heavily traveled by deer, rabbits, turkeys, and quail (and probably coyotes) on the route to Quail Creek which is seeing a lot of construction traffic. I slow to 15mph after Red Tail Ct near the thatches because a family of something inevitably pops out of the shrubs as I approach.

We don't know who hit the deer, but I've observed large vehicles moving fairly quickly up and down that hill. What might be a good way to remind drivers to slow for deer/critter Xing?

Thanks so much for caring about this lovely community.

Sheri Greenspan  
216 Quail Creek Terrace  
408-828-5186

On Aug 31, 2024, at 8:24 AM, Copper Valley Community Services Distrct <[coppervalleycsd@specialdistrict.org](mailto:coppervalleycsd@specialdistrict.org)> wrote:



**\*\*Subject: Urgent Community Notice: Speeding Concerns in Copper Valley\*\***

Dear Residents of Copper Valley,

We are reaching out to you today with a matter of great importance regarding the safety of our community. Recently, there have been increasing concerns about





Copper Valley CSD <coppervalleycsd@gmail.com>

**Re: Urgent Community Notice: Speeding Concerns in Copper Valley**

2 messages

**Mack Harris** <mccopper99@aol.com>

Sat, Aug 31, 2024 at 8:33 AM

To: "coppervalleycsd@gmail.com" <coppervalleycsd@gmail.com>

Dear Mr. Kampa, thank you for the reminder to keep our community safe.

Sincerely, Mack and Marilynn Harris

On Saturday, August 31, 2024 at 08:25:30 AM PDT, Copper Valley Community Services District <coppervalleycsd@specialdistrict.org> wrote:



Copper Valley Community Services District

**\*\*Subject: Urgent Community Notice: Speeding Concerns in Copper Valley\*\***

Dear Residents of Copper Valley,

We are reaching out to you today with a matter of great importance regarding the safety of our community. Recently, there have been increasing concerns about speeding in Copper Valley, particularly along Saddle Creek Drive. We have observed this issue firsthand and have listened to the voices of our community expressing their worries.



Copper Valley CSD <coppervalleycsd@gmail.com>

**Re: Urgent Community Notice: Speeding Concerns in Copper Valley**

1 message

**ROBERT MAAS** <rtnmaas@aol.com>  
To: coppervalleycsd@gmail.com

Sat, Aug 31, 2024 at 8:55 AM

Peter,  
I Thank you for the email....  
have personally mentioned this several times at HOA board meeting yet nothing changed!  
It may need to be an agenda item at next HOA board meeting snd solutions seriously considered!  
I do believe that there are some residents that are responsible for the situation, and they need to slow down, however most of the problem comes from Non-residents!!  
Which real don't care about the established speed limits!  
This is a serious issue and should be addressed in a serious manner! Just talking about it will not stop it! We need a plan!  
Thanks again for your help.  
Bob Maas  
Copper Valley Resident

Sent from my iPhone

On Aug 31, 2024, at 8:25 AM, Copper Valley Community Services Distrct <coppervalleycsd@specialdistrict.org> wrote:



**\*\*Subject: Urgent Community Notice: Speeding Concerns in Copper Valley\*\***

Dear Residents of Copper Valley,



## **BOARD MEETING AGENDA SUBMITTAL**

TO: CVCS Board of Directors  
FROM: Peter Kampa, General Manager  
DATE: September 17, 2024  
SUBJECT: Item 7c) Adoption of a Resolution Approving Sponsorship of a 457 Deferred Compensation Retirement Plan

---

### **RECOMMENDED ACTION:**

I make a motion to adopt a resolution approving establishment of a 457 Deferred Compensation Retirement Plan for the District.

### **BACKGROUND:**

The district currently provides retirement contributions for two of its management employees. The way this is done is with a single annual check made out to the employees chosen retirement account. This has proven to be an extremely cumbersome process for one reason or another and does not provide the employee the tax benefits that they could receive by using a different retirement plan structure.

Many public agencies agreed to sponsor a 457 deferred compensation plan, which allows employees to differ compensation pretax into the account. This type of deferred compensation account would allow for automatic deposits for the employees receiving retirement benefits, at each paycheck or on an annual basis. Any fees charged for the management of the retirement plan is paid by the employee, and is typically very nominal. There is no upfront cost to establish this plan. If approved today, the plan would become effective on October 1, 2024.

This Plan is executed on the date(s) specified below:

**Use of Adoption Agreement.** Failure to complete properly the elections in this Adoption Agreement may result in disqualification of the Employer's Plan. The Employer only may use this Adoption Agreement only in conjunction with the corresponding basic plan document.

EMPLOYER: Copper Valley Community Services District

By: \_\_\_\_\_

\_\_\_\_\_  
DATE SIGNED

**ADOPTING RESOLUTION**

The undersigned authorized representative of Copper Valley Community Services District (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on \_\_\_\_\_, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of 457 Plan and Trust effective November 1, 2024, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Copper Valley Community Services District 457b Plan as amended and restated and the Summary of 457 Provisions, which are hereby approved and adopted.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

\_\_\_\_\_  
[print name/title]

## ADOPTING RESOLUTION

### 457(b) Deferred Compensation Plan

\_\_\_\_\_ adopts the following resolutions:

WHEREAS, \_\_\_\_\_ established a 457(b) Deferred Compensation Plan in \_\_\_\_\_ and,

WHEREAS, \_\_\_\_\_ wishes to use *Orion Portfolio Solutions* as an investment option for the plan, then:

RESOLVED that any of the following named Individuals are hereby authorized and empowered to transfer, endorse, sell, assign, set over and deliver any and all shares of any security now or hereafter standing the name of the trust and to make, execute and deliver any and all written instruments necessary or proper to effectuate the authority hereby conferred.

FURTHER, this policy shall remain in place until it is modified, revoked or rescinded by a future Board Resolution.

Dated and Agreed Upon

\_\_\_\_\_  
Print Name of Authorized Individual

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name of Authorized Individual

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name of Authorized Individual

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Loan Policy for: Copper Valley Community Services District

Orion Portfolio Solutions, as record keeper of the Copper Valley Community Services District, hereby establishes and administers the following loan policy pursuant to Article V, Section 5.02(A) of the Trust Agreement. By executing this document, the "Plan Administrator" (defined as the Employer in Article I, Section 1.22 of the Trust Agreement unless otherwise designated) hereby adopts and agrees to the provisions of this loan policy. Application for a loan shall be made on forms provided by the record keeper.

**LIMITATION OF LOAN AMOUNT**

**A participant may not have more than one loan outstanding at any time. In order to obtain a second loan, the individual must pay off an existing loan in full.** The record keeper will not make any loan to a participant in an amount which exceeds 50 percent of his/her nonforfeitable account balance, as reflected on the books and records of the program. The maximum aggregate dollar amount of loans outstanding to any participant may not exceed \$50,000, as aggregated with all participant loans from other employer qualified accounts and plans, reduced by the excess of the participant's highest outstanding loan balance during the 12-month period ending on the date of the loan over the participant's current outstanding participant loan balance on the date of the loan.

No loan in an amount less than \$1,000 shall be granted to any participant.

**EVIDENCE AND TERMS OF LOAN**

The record keeper will document every loan in the form of a promissory note (and amortization schedule) signed by the participant for the face amount of the loan, together with a commercially reasonable rate of interest which will be the prime rate (as reported in the Wall Street Journal) plus 2 (two) percent on the date the loan is made. The interest rate will be fixed for the duration of the loan.

The loan will provide for payments under a level amortization schedule for a term not greater than five years unless the loan qualifies as a home loan. A home loan is a loan used to acquire a dwelling unit which, within a reasonable time, the participant will use as a principal residence. Home loans will be eligible for a term not exceeding the length of your mortgage, (maximum of 30 years). **Repayment must be made via payroll deduction through the participant's employer if available. The first payment will be due 30 days after the date of the note and subsequent payments each payroll period thereafter. If repayment via payroll deduction is not available, repayment must be made via automatic deduction from the participant's checking account. The first payment would then be due on the 20<sup>th</sup> of the month following the month of the loan. Subsequent payments will be due on or about the 20<sup>th</sup> of each month thereafter.**

Participants should note the law treats the amount of any loan (other than a home loan) not repaid within five years after the date of the loan as a taxable distribution on the last day of the five-year period, or, if sooner, at the time the loan is in default. If a participant extends a non-home loan having a repayment term of five years or less beyond five years, the loan balance at the time of the extension is a taxable distribution to the participant.

**SECURITY OF A LOAN**

A participant must secure each loan with an irrevocable pledge and assignment of the nonforfeitable amount of the borrowing participant's account.

**DEFAULT/RISK OF LOSS**

A loan will be considered in default if any scheduled payment remains unpaid more than 90 days. In the event of default, the record keeper will deduct the total unpaid amount of the loan and any unpaid interest due on the loan from the participant's account when the account becomes distributable. In the event of default, foreclosure may not occur until the participant's account becomes distributable. However, in the event of default, the total unpaid amount of the loan and any unpaid interest due on the loan shall become taxable to the participant immediately, regardless if the amount is distributable.

The record keeper will administer any participant loan as a participant directed investment of that portion of the participant's account balance equal to the outstanding principal balance of the loan. Loan proceeds will be taken pro-rata from the participant's various investment accounts based on the allocation as of the date of the loan. All payments of principal and interest made by the participant shall be credited only to the account of such participant, under the allocation of future deferral contributions on the date of each repayment. The participant's account balance shall be charged with expenses directly related to the origination, and collection of the note, if not paid on a timely basis directly by the participant.

Name of Employer (Please Print): \_\_\_\_\_

Adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. By \_\_\_\_\_  
(Signature Required)

## CONTRIBUTION TYPES

To aid us in the setup and implementation of your plan, please tell us which of the following types of contributions will be made to your plan.

Plan Name: \_\_\_\_\_

Please **check** all that will immediately apply: (Others may be added later)

\_\_\_\_\_ Employee Pre-Tax Deferrals (includes age 50+ catch up) (-01)

\_\_\_\_\_ Employer Pre-Tax Match (-02)

\_\_\_\_\_ Employer Non-Elective (-04)

\_\_\_\_\_ Roth 457(b) (Employee after-tax) (-08)

\_\_\_\_\_ Unrelated Rollover (-13)

\_\_\_\_\_ Related Rollover (-24)

If this is an existing plan, will assets be transferring over to Orion Portfolio Solutions?

\_\_\_\_\_

If yes, from where? \_\_\_\_\_

Approximate value? \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## SERVICE FEE AGREEMENT FOR

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**Agreement Date:** \_\_\_\_\_

**Plan Name:** \_\_\_\_\_

This 457(b) Plan, hereinafter referred to as the "Plan", does hereby agree to utilize the services of Orion Portfolio Solutions, LLC hereinafter referred to as "OPS", for the 457(b) investments which are offered through Orion Portfolio Solutions.

The Plan does hereby authorize OPS to transfer monies between funds offered through Orion Portfolio Solutions, LLC in accordance with the plan provisions at the direction of plan participants. OPS shall affect no transaction outside the above-mentioned funds without prior written consent of the Plan. Market losses resulting from transfers among funds are normal market risks and the risk of the Plan and plan participants.

Detailed information regarding our services and fees can be found in our Terms of Use and Client Services Agreement. A copy of this agreement has been included with this notice. Please review, date, sign and return.

Investment related performance data and; expense and compensation information has been compiled into a comparative chart which can be found on our plan sponsor website at [www.orionportfoliosolutions.com](http://www.orionportfoliosolutions.com)

Below is a summary of the fees that will or may be assessed to your account by Orion Portfolio Solutions (OPS).

### **Asset Based Fees**

The asset based fees listed below are annual fees and are deducted directly from the participant's accounts on a monthly basis (one-twelfth each month). The asset-based fee is based upon that month's average daily account balance.

#### OPS Administration Fee

401(a), 401(k), 403(b) ERISA, and 457 plans: Fixed fee 0.30%

Additional Fees *may* apply for Asset Allocation Strategist Options:

No additional charge: 361 Capital, Advanced Asset Management Advisors, Brinker Capital Investments, Buckingham Strategic Partners SA, CLS Investments\*\*, Fidelity, Meeder Investment Management\*\*, Ocean Park Asset Management, PIMCO, Symmetry Partners, Toews Corporation, Vanguard, Wilshire Funds Management\*\*.

10 basis points: American Funds, Buckingham Strategic Partners DFA, First Affirmative Financial Network, CLS American Models, Ladenburg Thalmann Asset Management, Litman Gregory Asset Management, Russell Investments, Wilshire Active

\*\*AAMA Multi-L/S model, CLS American models, Meeder Diversifier models, and Wilshire Diversified Alternative Model – 10 basis points

Please Note: These fees entitle the plan and/or its participants to unlimited trading on the OPS platform.

### Miscellaneous Fees & Expenses

Plan Termination or Transfer Out Fee	\$500.00
Annual Account Maintenance Fee per Account w/ Electronic Statement Delivery	\$25.00
Annual Account Maintenance Fee per Account w/ Mailed Statements	\$50.00

Individual Expenses that may be charged against a participant's individual account, rather than on a plan-wide basis.

ACH: No Charge	Check Fee: \$5.00/occurrence
Overnight Check: \$30.00/occurrence (In addition to \$5 check fee)	
Wire Transfer: \$25.00/occurrence	Stale Dated Check: \$25.00
Returned Check: \$25.00/occurrence	Rejected ACH Transfer: \$25.00/occurrence
Stop Payment: \$25.00/occurrence	Voided Check: \$25.00/occurrence
Full Liquidation Non-ACAT: \$75.00/account	

Loan	\$100 One-time set up fee if applicable to your plan. (If your plan's third-party administrator is responsible for processing and monitoring your loan, an additional fee may apply. Please contact them directly for that information.)
Distribution	No Charge (A separate fee may be assessed by your plan's third-party administrator. Please contact them directly for that information.)
Hardship	No Charge (A separate fee may be assessed by your plan's third-party administrator. Please contact them directly for that information.)
<b>QDRO</b>	No Charge (A separate fee may be assessed by your plan's third-party administrator. Please contact them directly for that information.)

Expenses that *may* be charged against participant's individual investments.

Short Term Redemption Fees - May be assessed by the mutual fund company on any fund redemption regardless of the reason for the redemption. Please see fund prospectus for more details.

Mutual Fund 12b-1 Fees – These are annual fees assessed by some mutual funds to cover the costs of marketing and distribution; they are charged as a percentage of the fund's total assets and paid to Orion Portfolio Solutions (and its subcontractors) for servicing accounts. Please see fund prospectus for more details.

The following expenses are either waived or not applicable on the Orion Portfolio Solutions platform.

Sales Loads	Waived	Sales Charges	N/A
Surrender Fees	N/A	Deferred Sales Charges	N/A
Custodial Fees	Waived	Transaction Fees	N/A
Exchange Fees	N/A	Transfers In-Kind	N/A

The accounts established hereunder are governed by the current version of the Orion Portfolio Solutions, LLC Terms of Services and Use Agreement. The Plan agrees OPS shall not be held liable for acts or omissions under this Agreement so long as OPS has not acted in fraud, bad faith or willful misconduct. This Agreement shall remain in effect from the date all parties execute same until receipt of written notice by either party to terminate the Agreement. Fees shall be accrued to the date of receipt of such written notice.

\_\_\_\_\_

Plan Sponsor or Trustee Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Orion Portfolio Solutions

\_\_\_\_\_

Date

## Instructions for completing this form:

- Use this form for new Non-ERISA 403(b) plans or to provide updated plan/TPA information for existing plans.
- Completed form may be faxed to (859) 426-2050 or submitted via online work request submission.
- To avoid delays, please complete as much information as possible.
- Questions? Call (800) 379-2513 for assistance.

## 1. Plan Information: All information in this section is required.

Plan/Employer Name: \_\_\_\_\_ Employer Identification Number (EIN): \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Plan Type (Choose one):

403(b) non-ERISA  403(b) ERISA  401(k)  Solo 401(k)  Defined Benefit  Other: \_\_\_\_\_

457(b)  401(a) Governmental  Money Purchase Pension Plan  Defined Contribution

## 2. Plan Administration Contact/TPA:

Who **within your organization** is responsible for the daily administration of your plan? This would include (but not limited to) such duties as reviewing and approving loan applications, hardship withdrawal requests, etc. If the responsibility for these duties has been outsourced, please complete the third-party administrator information below.

Plan Admin Name: \_\_\_\_\_ Title: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_ Email: \_\_\_\_\_

### Third-Party Administrator (TPA)/Consultant *(required for 403(b) non-ERISA)*

TPA Firm Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### 3. Contribution Processing:

In the event that we have questions regarding your contribution remittance, the following information will aid us in promptly reaching the appropriate person to facilitate the processing of your retirement plan contributions.

How do you send your contribution remittances to Orion Portfolio Solutions? *(Please choose one)*

- Contributions are sent directly from our organization's payroll department
- Contributions are sent on our behalf by our payroll provider/service
- Contributions are sent on our behalf by a common remitter (or similar) service
- Contributions are sent on our behalf by our third party administrator (TPA). *Note: If this is the same information as provided on the previous page, write "SAME."*

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_ Email: \_\_\_\_\_

### 4. Authorized Signers:

Please complete and provide signatures of all persons authorized to perform administrative functions or request information regarding your plan.

Name	Title	Signature
Name	Title	Signature
Name	Title	Signature
Name	Title	Signature
Name	Title	Signature

I hereby authorize Orion Portfolio Solutions, LLC to release, exchange and/or disclose information as requested by and from the above named contacts, third-party administrator, consultant, and their agents, as it relates to the day to day operation of our plan during the course of the relationship established by the Custodial Agreement.

Form Completed By Employer: (Trustee/Plan Administrator)

\_\_\_\_\_  
Print Name Title

\_\_\_\_\_  
Signature Date

**RESOLUTION NO. 2024-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COPPER VALLEY  
COMMUNITY SERVICES DISTRICT APPROVING SPONSORSHIP OF A 457(b)  
DEFERRED COMPENSATION PLAN**

**WHEREAS**, the Copper Valley Community Services District (herein referred to as District) is a local Government agency formed and operating in accordance with Section §61000 ct seq. of the California Government code; and

**WHEREAS**, the District desires to establish a 457(b) Deferred Compensation Plan ifor employees; and,

**WHEREAS**, the District wishes to use Orion Portfolio Solutions as an investment option for the plan.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Directors of the Copper Valley Community Services District does hereby approve that any of the following named Individuals are hereby authorized and empowered to transfer, endorse, sell, assign, set over and deliver any and all written instruments necessary or proper to effectuate the authority hereby conferred, and to establish said account with an effective date of October 1, 2024.

FURTHER, this policy shall remain in place until it is revoked or rescinded by a future Board Resolution.

Dated and Agreed Upon

_____	_____
Print name of Authorized Individual	Title
_____	_____
Signature	Date
_____	_____
Print name of Authorized Individual	Title
_____	_____
Signature	Date
_____	_____
Print name of Authorized Individual	Title
_____	_____
Signature	Date

**THE FOREGOING RESOLUTION** was introduced at a regular meeting of the Copper Valley Community Services District held on September 17, 2024 and was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Roger Golden, President

Board of Directors

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Peter Kampa, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Peter Kampa, the duly appointed and acting Secretary of the Board of Directors of the Copper Valley Community Services District, do hereby declare that the foregoing RESOLUTION NO. 2024 - 01 was duly passed and adopted at a Regular Meeting of the Board of Directors of the Copper Valley Community Services District, duly called and held on September 17, 2024.